

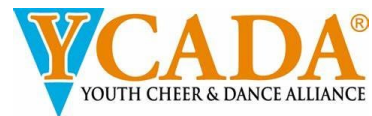
# CTX CHIEFS

Youth Sports Association (CTXYSA)



## PARENT/GUARDIAN HANDBOOK

# 2025



# “ONE TRIBE”

**2024 TXAAUYFL 8U CHAMPIONS**  
**2024 TYFA 11U SEMI-FINALS**  
**2024 TXAAUYFL 12U RUNNER-UP**  
**2024 TYFA 7U QTR-FINALS**  
**2024 TXAAUYFL 10U & 6U PLAYOFFS**  
**2024 TYFA 5U PLAYOFFS**

# Welcome to the Tribe

*If you are new to the Chiefs – WELCOME to the TRIBE and thank you for joining our organization. If you are returning – WELCOME BACK! We look forward to another successful and exciting football and cheer season in 2025. The CTX CHIEFS will participate in the Texas Youth Football Association (TYFA) and the local TXAAUYFL.*

Our organization was established in 2009 by Dale Seitter to provide a non-select all-inclusive youth football and cheerleading alternative in the Fort Cavazos area. We are a 100% all volunteer 501c3 nonprofit organization serving the area. We promote successful performance in competition and the classroom by instilling core ethics based on hard work, discipline, respect, determination, and teamwork. Our goal is to teach all youth the value and capability of the group is dependent upon each individual doing their individual best to achieve a single goal. No one player, coach, parent, or entity is more important than the team or organization. Our goal is to develop leaders on and off the field who demonstrate integrity and compassion in all they do. The youth of today are our future; the ethics and values learned in our program are intended to help establish a firm foundation for athletics, academics, community service, and life itself. We believe we owe our best to the kids entrusted to our care and mentorship.

## MISSION

Our program strives to provide a safe, effective, and positive environment for all our participants to excel and achieve goals without any fear of discrimination or prejudice. We are committed to instilling core values and the power of teamwork in our young participants. We believe these are important to their growth as athletes, students, and citizens as part of our global community.

## VISION

Our program will instill in our youth the challenge of competition, how to properly process the joy of victory and the disappointment of defeat through the importance of commitment and the spirit of community. These goals will be achieved through organizing our dedicated volunteers, caring parents, and local partners supporting our great youth program. We will continue to expand opportunities for our community youth in sports, academics, and social development. We are more than an athletic program; we are a community asset that extends our support with actions and partnerships throughout the entire year. Developing Our Future Leaders!

[www.ctxchiefs.org](http://www.ctxchiefs.org)

<https://www.facebook.com/CTXChiefs/>

<https://www.facebook.com/CTXChiefsCheerleaders>

**“AAHHH – CHIEFS – CHIEFS – CHIEFS!!!”**

## CTX Chiefs Board

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## **ABOUT THE CTX CHIEFS YOUTH SPORTS ASSOCIATION**

### **History:**

We have had five extremely successful seasons in TXAAUYFL since joining in 2020 after building a successful organization through TYFA for the 10 years prior. In 2024 we decided to return to TYFA and also continue to compete in TXAAUYFL to continue our long tradition of athletic and academic success.

We rebranded to the CTX Chiefs Youth Sports Association (CTXYSA) to better reflect our organization's membership growth since being established in 2009 to provide a non-select youth football and cheerleading alternative for the youth in the Fort Cavazos (Hood) area. From 2009 to 2011, CTXYSA operated as part of the Killeen Destroyers youth football and cheer program. Since our inaugural season, we have had on average 230 kids participate in football and cheer annually. We have earned a reputation across Texas and the country as being one of the most consistent, athletically competitive, academic excellence achieving and community supportive.

CTXYSA is the only area organization to have won multiple TXAAUYFL & TYFA State Football & Cheer Championships since 2008. Since joining TXAAUYFL in 2020, CTXYSA football has an astonishing record and participated in 18 of 22 Championship games: winning 12 Championships. Additionally, CTXYSA 8U finished as AAU National Runner-Up after losing in a 5 OT Championship game in 2021 and 12U made it to the 2022 AAU National Semi-Finals in Orlando, FL. In 2021 & 2022 CTXYSA placed all four teams in the TXAAUYFL Championship games just as in 2016 when CTXYSA had an undefeated (32-0) regular season and placed all four teams in the TYFA Championship games, only the second time ever in the 30-year history of TYFA. CTXYSA is the only organization to accomplish this remarkable achievement in two of the State of Texas' top youth football leagues. CTXYSA also has ten TXAAUYFL Coach of the Year winners and in 2023, Lamont Hall (CTXYSA TYFA Director) was inducted into the TXAAUYFL Hall of Fame.

CTXYSA has a history of competing and winning at the highest level in Annual Cheer Competitions throughout the State of Texas. CTXYSA routinely wins top awards for squad, trio, duo, and individual performances. In 2024 CTXYSA Cheer returned to TYFA and won multiple squad events as well as taking second in the parent's routine. CTXYSA was TXAAUYFL Grand Champions and AAU National 10U Grand Champions in 2021 & 2023. In 2023, Coach Terris Harrison was TXAAUYFL Cheer Coach of the Year and also led our parent squad to another championship. In addition to the CTXYSA success on the field and cheer arena, CTXYSA annually has student athletes who are recognized as Scholastic Award Winners, to include four TXAAUYFL Academic Awardees, two TYFA All Academic Excellence Award Winners (\$500 ea), three TYFA Shawn Anthony Richardson Academic Achievement Award Winners (\$100 ea) and numerous TYFA Scholastic Achievement Award Winners annually. CTXYSA also is the only TYFA Organization to have had two individuals selected as the TYFA Joey Teague Volunteer of Year. CTXYSA leads the way in athletic competitions, at school and within the community year-round.

### **Purpose:**

CTXYSA promotes successful performance in athletics and the classroom by instilling corps ethics based on hard work, discipline, respect, determination, desire, and teamwork. The goal of CTXYSA is to teach youth that the value and capability of the entire group is dependent upon everyone doing their best to achieve a single goal. No one Athlete, Coach, Volunteer or Parent/Guardian is more important than the team or organization itself. CTXYSA believes we owe our best to the kids entrusted to our care and mentorship before, during and after each season. Athletically, our purpose is to teach the fundamental skills necessary to make him/her a better athlete and teammate. CTXYSA is continually working to educate coaches, parents and athletes on how to utilize the safest techniques in practice and games. CTXYSA works to develop life skills such as commitment, humility, accountability, leadership, and citizenship daily. The youth of today are our future, and the ethics and values learned in CTXYSA are intended to help them establish a firm foundation for athletics, academics, and life itself.

[www.ctxchiefs.org](http://www.ctxchiefs.org)

<https://www.facebook.com/CTXChiefs>

<https://www.facebook.com/CTXChiefsCheerleaders>

# **PARENT / GUARDIAN INFORMATION**

## **Sportsmanship:**

Parents/Guardians are a vital part of the Chiefs program and the development of our athletes. Whether cheering in the stands or volunteering, parent/guardian(s) must set a positive example of good sportsmanship and follow all established laws, rules, and policies. Refrain from the use of profanity; support our coaches and stay off the practice/game field at all times. Do not criticize CTXYSA or opposing teams, athletes, fans, officials or coaches through words or gestures. Work together to help teach our athletes the value of commitment, sportsmanship, respect, ethical conduct, and fair play.

CTXYSA requires all athletes to be honest, fair, respectful, accountable, and always demonstrate good sportsmanship. Athletes will not engage in rude behavior and will treat everyone, including teammates, coaches, parent/guardians, fans, opponents, and officials with respect always. All parents/guardians and volunteers are required to sign a code of conduct (Appendix A & B) when registering. Please make sure that you, your athlete and family understand the code of conduct, there is zero tolerance for violations. It is the responsibility of each individual to read in its entirety all information digitally agreed to when registering your athletes or volunteering in CTXYSA.

## **Accountability:**

A parent/guardian is required to be present at all practices and games for safety and liability reasons. If for some reason a parent/guardian cannot be present other arrangements must be coordinated with the head coach/team manager. It is the parent/guardian responsibility to make sure athletes are at practice and games at the designated times. If there are transportation issues, please address it ahead of time with your head coach/team manager so that other arrangements can be made if possible. Any transportation assistance by CTXYSA staff or other parents is strictly voluntary on their part.

## **Social Media**

Social Media can be a great way to communicate and promote and share your athlete's experiences; however, use of this outlet to belittle, demean, or disparage any athlete, coach, or team is considered unsportsmanlike. Any individual who demonstrates conduct detrimental to CTXYSA via social media is subject to disciplinary action not limited to suspension, probation, or removal from CTXYSA. CTXYSA social media is focused on providing information for our families that is appropriate and promoting positive motivation. It is not a place for personal advertising or negative comments. CTXYSA reserves the right to refuse or ban anyone from our social media platforms without cause. Organization and team chats fall into the same category as social media platforms with the same expectations. This is a youth program, and everyone is expected to conduct themselves accordingly.

## **CTXYSA Merchandise**

Texas Secretary of State Trademark Registration Number 803802826 effective January 2022 is assigned to the CTXYSA name and logo. Any unauthorized use is a violation of and punishable under Texas and Federal Trademark laws. Any person is prohibited from producing, marketing, or selling, for profit, any item or service that is associated with the CTXYSA brand, name, or logo without written permission from the CTXYSA Board of Directors. These items and services are to include but are not restricted to: Banners, Photographs, Posters, Trading Cards, Videos, Yard Signs, Mums, Window Stickers, Megaphones, Hats, T-Shirts, Bumper Stickers, Beverage Holders, Water Bottles, Seat Cushions, Blankets, Uniforms, Equipment, or any other item. This does not include the above items that a parent has produced for individual use and not for monetary compensation.

If a person wishes to donate custom items for resale through the Booster Club, prior approval through CTXYSA Board of Directors is required.



## **Sponsors / Donations**

If you know of a company interested in supporting Chiefs youth teams this year, we are accepting donations and sponsorships. Every season we rely on sponsors and donations to cover our scholarship athlete's registration fees and several other special programs. Your donation will greatly contribute to the quality of our league and will assist in making this season a memorable one. All donations are 100% tax deductible. Information can be found on our website [www.CTXYSA.org](http://www.CTXYSA.org).

*2025 Sponsor Forms are attached as Appendix D in this handbook.*

## **CTXYSA Booster Club**

The CTXYSA Booster Clubs consists of volunteers who work to support CTXYSA during home games, practices, and special events. Our Booster Clubs are extremely important to achieving our goals each year. \*\* Booster Club is limited to the first 20 people who join for each program (TYFA or TXAAUYFL)

\*\* Sign-Up Online @ [www.ctxchiefs.org](http://www.ctxchiefs.org) \*\*

### ***Booster Club Requirements:***

1. Each Booster will be required to volunteer for a minimum of 2 Hours at each Home Game (minimum of 8 hours total) during the 2025 Season in one of the following areas:
  - A) Admission: Control access and collect entrance fees
  - B) Bag Check: Check all bags for illegal/unauthorized items prior to entrance
  - C) Concessions: Assist with the concession stand operations
  - D) Score Board Operator: Maintains electronic scoreboard when available
  - E) General Support: Clean Up, assist in any area or Make Store Runs
2. Booster members will support additional organizational fundraisers and special events conducted prior to and during the 2025 season.
3. Each Booster will receive Free Admission to all Home Games and Free admission to the End of Season Award Ceremony. *Free Admission ONLY Applies to the Actual Booster Club Member and not their family members or others accompanying them.*
4. Boosters will be assigned times and locations to volunteer at each Home Game ahead of time from the Volunteer Coordinator.

*\*Failure to meet requirements will result in removal from the Booster Club and forfeiture of all privileges.*

## **Mandatory Fundraising:**

There are year-round operational costs to keep our organization functioning and prepared for the current and future seasons. In addition to sponsors and donations, fundraisers offset the significant cost of providing the best experience possible to all our athletes. CTXYSA will have **ONE MANDATORY FUNDRAISERS IN 2025** and each athlete will be given a \$100 minimum sales goal or the option of a \$100 Buy Out for the fundraiser. Parent/Guardians with multiple siblings participating in CTXYSA will have all participants covered under one fundraiser account. Any prizes or free registration awards will be per individual athlete and not sibling groups. (i.e. \$500 per one person qualifies but not a sibling group of 2 or 3, they would need to raise \$1000 / \$1500 respectively).

***Failure to participate or pay the Buy-Out in the Mandatory Fundraiser may result in your child being ineligible to receive their uniform or any CTXYSA awards.***

Each age group (Football & Cheer) in CTXYSA will also conduct other voluntary fundraisers prior to and throughout the season that participants are encouraged to participate. These fundraisers will be targeted towards specific events or needs outside of the general operational financial requirements. CTXYSA will conduct voluntary fundraisers prior to and after the season to ensure our financial stability.

***Operational costs include but are not limited to the following:***

AAU/TYFA league fees	Practice Equipment
Athlete certification fees	Field & Facility fees
Referee fees	Field Security
Special Events & Activities	Concessions
End of Year Banquet	Coaches USA Football Certification
Trophies, Awards & Prizes	Spirit Items and Miscellaneous Logistics
Cheer & Football Uniforms	Cheer Competition (Fees & Meals)
Storage Facility	Website, Software & Social Media

***\* 2025 CTXYSA Annual Budget is estimated at \$166,969.00. In 2024 CTXYSA costs were \$189,412.00.***

***\*\* Does Not Include Pre or Post Season Tournaments***

**Tournaments**

CTXYSA Cheer and Football often participate in Pre and Post Season Tournaments/ Competitions. Participation in these events is highly encouraged although voluntary; once a person agrees to participate, it is expected they will fulfill their commitment. Participation in these events will require additional fundraising to generate funds needed for fees, travel, lodging, etc. CTXYSA may require signed agreements to ensure participants are fully committed to practices, fundraising and anything else directly associated with the event and successful participation. Failure to comply with a verbal or signed agreement will require parent/guardian to pay out of pocket for all associated expenses or not allow their athlete to attend the selected event.

Some tournaments have limited roster sizes less than our league allocations which will not allow all athletes to participate. There are also "Select Events" which require tryouts and/or selection from the coaching staff before allowing an athlete to participate. Not all football teams or cheer squads are required to participate in the same events. It is up to the Head Coaches and Directors to identify which teams participate in which tournaments. All financial, travel, lodging and other expenses not covered by funds raised through special event fundraising will be the responsibility of the parent/guardian.

**CTXYSA Registration Process & Fees:**

***ALL REGISTRATION MUST BE COMPLETED ONLINE USING TEAMSNAPE – NO REFUNDS!***

Registration is held from January throughout the spring and early summer online and occasionally at special events. Any questions you have about the program can be sent through our Facebook messenger or contacting the desired board member via email provided on our website.

The complete online registration includes:

✓ Registration Forms

✓ Parent/Guardian Code of Conduct

✓ Registration Fee (see table above) payable by credit card, check, money order or cash.

\* Payment Plans available online, there is a fee due at the time of registration to secure the roster spot.

**ALL FEES MUST BE PAID IN FULL BY 15 June 2025**

***Fees must be paid prior to any equipment or uniform being issued.***

***\*FEES ARE NOT A DIRECT PURCHASE OF GAME UNIFORM or TROPHY***

***Paid fees ONLY guarantee a roster spot, opportunity to learn the game and earn playing time at practice!***

**PLEASE NOTE:** In the event of cancellation of registration, there will not be a refund of any sort. Special cases must be approved by the CTXYSA Board of Directors and will be reviewed on a case-by-case basis.

**\*\*Parents/Guardians suspended or dismissed due to infractions against the Code of Conduct or other reasons will not receive a refund for any fees, donations or funds raised for CTXYSA.**

**Athlete Provides: Practice pants, cleats, and mouthpiece.**

**\*\* CTXYSA does have several pairs of cleats available for free on a first-come basis at most practices.**

<b><u>CATEGORY</u></b>	<b><u>COST</u></b>	<b><u>EQUIPMENT INCLUDED</u></b>
Chiefs Flag 5U & 6U	\$200 \$175 Returning Athletes	<u>Issue/Keep:</u> Game Jersey, Game Shorts or Pants, Socks, and Practice T-Shirt
Chiefs Tackle Football (7U,8U, 9U, 10U,11U & 12U)	\$225 \$200 Returning Athletes	<u>Issue/Keep:</u> Game Jersey, Game Pants, Socks, and Practice T-shirt <u>Issue/Return:</u> Helmet, Shoulder Pads, Chin Strap, & Practice jersey
Competition Cheer	\$400 \$450 (After 1 June)	<u>Issue/Keep:</u> Shell Top, Skirt, Bloomers, Socks, Shoes, and t-shirt

**\*\*Participants who leave the program prior to the issuing of uniforms for the 2025 Season will not receive / keep their Game Pants, Socks or Cheer Uniform. Any personalized jersey or other apparel is non-refundable and may be held until CTXYSA issued equipment is returned in good condition.**

AFTER REGISTERING MAKE SURE YOU DOWNLOAD THE TEAMSNAAP APP

<https://www.teamsnap.com/mobile>

### **Wait List Athletes**

Waitlists are implemented once rosters reach a predetermined limit, not necessarily the max allowed by the league. Athletes are not required to pay any fees or participate in any fundraisers while on the waitlist. They are encouraged to attend camps, practices, and other team events in order to be prepared to move to the active roster. Athletes on the waitlist are not restricted from going to any other organization if they choose but will be removed from the waitlist if they do so. Head Coaches are responsible for moving kids from the waitlist to their active rosters. Once a roster is locked, if there are any athletes still on the waitlist they will be notified. Any CTX Chiefs practice attire received while on the waitlist is the athletes to keep, no equipment is issued to athletes on the waitlist. Wait listed athlete's parent/guardian can still link to the Sports Engine App and communicate with the age group staff via the chat and email available.

### **AAU & TYFA MANDATORY REQUIREMENTS**

Both AAU & TYFA require league registration processes for the 2025 season.

**AAU National Membership will be purchased as an organization.** If an athlete already has AAU annual membership the membership number can be acquired via the National website lookup. Please note all membership must be renewed by August 15th each year. CTXYSA will submit 2025 AAU Membership information and payment to the AAU National Office in July 2025 for all athletes. Non-Athletes (Volunteers) must obtain their own AAU membership for 2025 in August. This includes Head Coaches, Assistant Coaches, Team Managers, Photographers, Medical Personnel, and Board Members. The AAU Membership form is done online @ <https://aau.rsportz.com/pages/aau-non-athlete-registration> and cost \$57 for 2025.

**TXAAUYFL League Certification:** All athletes must be certified prior to the beginning of each season, usually in early August. All athlete information must be uploaded into the RSportz portal prior to this event by CTXYSA. This requires CTXYSA to upload photos (head shots with solid background), athlete and parent/guardian information, and supporting age verification documentation.

**(Note: ONLY State ID, Military ID, Passport or Tribal ID will be accepted).**



Arrive to AAU League Certification 1 Hour prior to the certification time (location and time TBD). Please make sure your athlete remains with his/her group. Parent/Guardians will not be allowed in the certification area, so we ask that all Parent/Guardians make sure to have drinks to keep hydrated and an umbrella for shade (or rain). After certification, the Team Manager will return the birth certificates and other documents. Please be patient as other organizations will also be going through the certification process and it can be a lengthy process.

**TYFA League Certification:** All athletes must be certified prior to the beginning of each season.

CTXYFA will enter athlete's name, birthdate, parent email and phone number, an email is mandatory to participate in TYFA. Information from TYFA, the organization and the certification platform will be sent to this email address. The phone number is so that a parent can be texted information as well.

***(ONLY Valid State ID, Military ID, Passport, Official Birth Certificate, or Tribal ID can be uploaded)***

***PROCESS:*** The organization will add athletes and volunteers to their roster in the Web App and an email will be sent to the parents and volunteers with the email address to use as the username and it will ask parents or volunteer to set a password. This link will expire in 7 days so parents need to set the password, or they will need to request a new link from their organization or HelpDesk@tyfa.com when they decide to work on their profile.

- Volunteers who are parents will receive two different emails, one for the volunteer login and one for the athlete login.
- If other parents or volunteers have received their links and some have not, either it is in their spam, being blocked because they used a work or military email etc. or the organization put a wrong or incorrectly entered email address in the system. They need to contact their organization to investigate the issue. If the organization cannot figure the issue out, HelpDesk@tyfa.com should be contacted.
- Once a password is set, the parent or volunteer will be sent to the certification platform where they would click on Parent Portal or Volunteer Portal.
- If later they forget where to go, the platform can be found at <https://league.tyfa.app>. TYFA.COM has nothing to do with certification so they should not go there.
- Once a parent or volunteer is logged in, they have a set of tasks to complete in order for the athlete or volunteer to be certified to participate in the season.
- Once a parent completes all their child's tasks they will be taken to the child's PROFILE screen. A volunteer will be taken to their PROFILE. There they will see more videos to watch for more information. They will also be able to see other information.
- Initially a parent or volunteer will see that despite uploading a picture and document, those items are still pending. They are pending TYFA's review and acceptance.

## **FOOTBALL**

### **Minimum Play Rule:**

**TYFA, AAU and CTXYSA DO NOT Enforce Mandatory Play Rules.** CTXYSA attempts to play as many athletes as possible in each game but there is no guaranteed playing time set by CTXYSA. Playing time is earned during weekly practices prior to each game. It is the responsibility of the Head Coach and Assistant Coaches to ensure that skills are constantly evaluated, and depth charts created. During the season, Parent/Guardians can inquire where their child needs to improve to get more playing time.

- Coaches are instructed that if a child is not on the starting offense or defense then every effort should be made to incorporate these athletes into special teams (i.e. kick off and kick return teams).
- All age groups are instructed that if a team is winning or losing by 21 points at the end of the 3<sup>rd</sup> Quarter then second/third string athletes should be substituted in regularly.

### ***TXAAUYFL & TYFA Mercy Rules that can affect playing time also.***

- TXAAUYFL mercy rule will not go into effect before 2nd quarter. There will be a running clock if a team is winning by 35 points or more. Once the deficit is reduced below 35 points the clock will go

back to a regulation clock. Once the deficit is reduced to less than 35 points, normal play would resume until one team is leading by 35+ points again.

While the Mercy Rule is in effect, the clock shall run and stop only for the following:

- Injury time out or official time out
  - End of quarters
  - Immediately after a score which takes the scoring margin back below 35 points.
- TYFA mercy rule goes into effect when a team has a 30+ point margin, regardless of what point in the game it is, the Mercy Rule is invoked. The Mercy Rule is a "running clock." Once the Mercy Rule is invoked it cannot be turned off unless the losing team decreases the point margin to 14 or less by the end of the 3rd quarter. Once the Mercy Rule is turned off, it cannot be invoked again. If a team reaches 50+ points WHILE THE MERCY RULE IS IN EFFECT (NOT 50-point margin), the game is over REGARDLESS OF when in the game it is. It is possible to reach a 30-point margin and hit 50 points at the same time.

### **Eligible Participants and Age Divisions:**

**AAU & TYFA are NOT WEIGHT RESTRICTED LEAGUES.**

**Age divisions are based on the participant's age as of August 1st, 2025.**

<b>AAU Football Divisions</b>	<b>Ages</b>	
Competitive Flag	5 & 6	(AAU Max Roster Size: 30 Athletes)
8U Tackle	7 & 8	(AAU Max Roster Size: 35 Athletes)
10U Tackle	9 & 10	(AAU Max Roster Size: 35 Athletes)
12U Tackle	11 & 12	(AAU Max Roster Size: 35 Athletes)
<b>TYFA Football Divisions</b>	<b>Ages</b>	
Competitive Flag	4 & 5	(No Max Roster Limit)
Midget Tackle	6 & 7	(No Max Roster Limit)
Rookie Tackle	8 & 9	(No Max Roster Limit)
Junior Tackle	10 & 11	(No Max Roster Limit)

### **Select Football Teams**

**If** CTXYSA fields Select Team(s), the following rules will apply:

**Commitment:** Select Team(s) will compete independently of our Chiefs TXAAUYFL teams. This will likely result in more travel and few if any home games. The roster size will be limited to 20-25 players, and a tryout will be scheduled to give all athletes an opportunity to earn a roster spot, rather they have played with CTXYSA before or not. Any athlete selected to be on a Select team may be expected to attend practices and team events outside of the regular CTXYSA league practices.

**Registration:** Once an athlete has been selected to be a member of a Select team, they will be given a Sports Engine registration link specifically for that Select team to officially join. All organization fees, mandatory fundraiser and other CTXYSA obligations will remain the same as the CTXYSA TXAAUYFL teams. This team is not separate from the Chiefs family, just an extension of the CTXYSA brand within our community.

**Options:** For families with dual siblings in multiple age groups or sports, you have the option of competing on the CTXYSA TXAAUYFL teams, so parents have the opportunity to enjoy all of their kids' games in one location. Any athlete is still eligible to play on the CTXYSA TXAAUYFL team if they do not want to participate on a Select team. All cheer will remain in TXAAUYFL for the football season.

**Disclaimer:** Once an athlete is selected and registered on a Select team, they are committed to that team and there will not be any roster spots saved on the CTXYSA TXAAUYFL age group team. If an athlete changes their mind and a roster spot is still available on the CTXYSA TXAAUYFL age group roster, then they may be moved to that team. Once players certify with their respective leagues, they are

locked in for that football season and no dual participation is allowed by YXAAUYFL. If for any reason a Select team is not able to participate in their league, other options may be pursued but the same rule of no saved CTXYSA TXAAUYFL slots applies.

### **Jersey Numbers**

Whenever possible, CTXYSA allows athletes to select their jersey number. If there is a conflict with duplicate number choices on the same team, the following guidelines will be followed:

- 1<sup>st</sup> Choice goes to an athlete returning to the same age group and requesting the same number as the previous season.
- 2<sup>nd</sup> Choice goes to a returning athlete moving up in age group and requesting the same number as the previous season.
- 3<sup>rd</sup> Choice will be CTXYSA decision based on athlete's position, registration fee payment status, previous participation with CTXYSA, jersey order deadlines and any other contributing factors.

CTXYSA will do its best to accommodate athletes and parent's choices but there is no guarantee that an athlete will receive the jersey number requested.

### **\*Flag Academy\* (Whenever Available)**

CHIEFS FLAG ACADEMY is for 3-4 year olds and is a non-competitive age group designed to learn the game of flag football. There are no scheduled scrimmages or games, it is strictly an instructional program to teach offense, defense, and game strategies over a three-to-four-month period beginning in mid-July.

- Registration is done online and is limited to the first 10 kids.
- Cost is \$40 per athlete and will not be charged at the time of registration.
- Volunteers are needed to assist with coaching the Flag Academy just as we do with all of our teams.

\*Flag Academy Athletes are Not AAU Certified, TXAAUYFL or TYFA registered.

### **Camps, Spring Practice & Conditioning:**

#### **Camps/Spring Practice:**

This is a great way to get your child ready for the fall season, which is especially important for first-time football athletes. When your child has completed the camp/spring practices they will be more mentally, physically, and psychologically ready for the season. They will have a better idea of the positions for which they are best suited on both offense and defense.

#### **Conditioning:**

All athletes must complete 10 hours of conditioning prior to practicing in pads. Athletes will be required to run, do calisthenics, and practice fundamentals. Because this is a rigorous and challenging week, you may find that your athlete is tired, possibly a little grumpy, and easily agitated. Please wear cool loose clothing (gym shorts and t-shirt) and cleats. ***Remember to drink plenty of water well before practice begins and avoid sugary drinks and greasy foods prior to practice.***

### **Equipment:**

#### **Tackle Football:**

To receive equipment, *ALL FEES must be paid to CTXYSA – NO EXCEPTIONS.* ***ISSUED HELMETS, SHOULDER PADS & PRACTICE JERSEYS WILL BE COLLECTED IMMEDIATELY AFTER THE LAST LEAGUE GAME OF THE YEAR, REGULAR SEASON OR PLAYOFFS!!*** All helmets are reconditioned each year and certified by Riddell. Athletes will be properly fitted by CTXYSA coaches and equipment will be issued then signed for by parent/guardian. All gear needs to be returned at the end of the season or whenever an athlete quits the team during a season except for game jersey, game pants, socks, and practice t-shirt. Athletes are responsible for purchasing their mouth guards, football cleats, practice pants and any

optional items such as gloves, athlete supporters, or supplemental pads. CTXYSA has some cleats and practice pants in various sizes available for free and will have them on hand at practices.

#### Equipment Care:

All athletes are responsible for keeping their equipment clean and in good condition. Football helmets should be sanitized once received – please do not use chemicals that will damage the padded material in the helmet. Helmets should be cleaned throughout the season. Athletes should not throw or sit on their helmet at any time. Practice and game uniforms should be hand-washed in accordance with the care tags and air-dried. It is the responsibility of each athlete to ensure that the game uniform is complete, to include socks, when arriving to a game or event requiring the wearing of the uniform.

#### Equipment Modifications:

There will be no modifications of any kind to the equipment issued by CTXYSA without permission of the Athletic Director. This means no visors, different facemask or chinstrap, additional padding, or anything else that might violate the integrity of the helmet. There will be no additional padding or modified straps/buckles added to the shoulder pads. The equipment is some of the newest and safest youth football gear available. Neither Riddell nor CTXYSA will be liable for injuries resulting from equipment that has been modified or tampered with by anyone other than Riddell or authorized CTXYSA personnel.

## **CHEERLEADING**

#### Cheer Basic Information:

Cheer Registration payments must be made on time since uniforms must be paid in full before ordering. Late payments negatively impact the ordering of uniforms for all cheerleaders. Any late uniform orders will incur extra shipping charges at the expense of the athlete or if it is even possible to order from the vendor.

Cheer squads are expected to attend football playoff games. In addition to participating in every game, our cheerleaders will attend multiple cheer competitions during and after the season.

#### Conditioning:

Athletes will be required to run, do calisthenics, and practice basic jumps etc. Because this is a rigorous and challenging activity for some, you may find that your athlete is tired, possibly a little grumpy, and easily agitated. Please wear cool clothing (gym shorts and t-shirt) and athletic shoes. Jewelry restrictions will be communicated by Cheer Staff. Remember to drink plenty of water well before practice begins and avoid sugary drinks and greasy foods prior to practice.

#### Equipment Care:

All athletes are responsible for keeping their equipment clean and in good condition. Practice and game cheer uniforms should be washed or dry cleaned at least once a week. Please follow cleaning requirements attached to the cheer uniform. Cheer shoes must be cleaned before each game. Cheer shoes **WILL ONLY** be worn at games and competitions. Pom-poms should be kept clean and stored in a dry area. It is the responsibility of each athlete to ensure that the cheer uniform is complete, to include pom-poms, socks and shoes, when arriving to a game or event requiring the wearing of the uniform.

#### Competition:

CTXYSA is a Competitive Cheer Program that attempts to compete in as many competitions as possible each year. Cheerleaders are expected to attend all practices and any special training sessions to prepare for Cheer Competitions. AAU determines the location, times and fees associated with their Cheer Competition which is usually held in November. There will be additional Cheer fundraisers required to provide as much travel and lodging assistance as possible to the families attending cheer competition.

Participation Contracts will be required to ensure full commitment by parents and cheerleaders since the completion routines are dependent on every cheerleader being present and well prepared.

## **CERTIFIED VOLUNTEERS**

***\* SPECIFIC DUTIES ASSOCIATED WITH EACH POSITION ARE OUTLINED IN THE 2025 CTXYSA BY-LAWS***

### **Head Coach:**

Anyone interested in volunteering as a Head Coach may submit their request & qualifications to any Director at the end of the 2025 season. A coach selection committee consisting of the Directors, Football Director, and/or Cheer Director will review all requests and present their nominations for the Head Coaches to the board for final approval. CTXYSA attempts to maintain coaching continuity within an age group as much as possible from start to finish in our program.

### **Assistance Coaches:**

The Head Coach will be responsible for the selection of his/her assistant coaches and have them approved by the Director, Football Director and/or Cheer Director. Anyone interested in being an Assistant Coach must contact the Head Coach prior to the 2025 season. ***All Coaches will support the entire organization in fundraising, community events, and game day activities in addition to coaching or they will be removed from their position.***

### **Team Manager:**

The Head Coach will be responsible for the selection of his/her Team Manager(s) and have them approved by the Athletic Director, Football Director and/or Cheer Director. Team Managers handle all administrative actions and are the primary point of communication between CTXYSA, the Head Coach and parents. Anyone interested in being a Team Manager must contact the appropriate Head Coach.

### **Assistance Team Managers:**

If a Head Coach determines there is a need for Assistance Team Managers, they will be responsible for selecting them and ensuring their role is clearly defined with the Primary Team Manager. ***Only the Primary Team Manager will be responsible for parental communication.***

### **\*\* All Coaches & Team Managers' Certification:**

***Coaches and Team Managers will be required to attain AAU Non-Athlete Membership to include passing the background check and making payment to be certified. Additionally, ALL coaches are required to become USA Football & Positive Coaching Alliance's Dual-Coach Certified.***

### **Game Day On-Field Photographer(s):**

AAU allows for an on-field photographer, but they must have a current AAU Non-Athlete membership and be league certified. Certified photographers are the ONLY ones allowed on the sidelines or in the field area and must follow the rules for on-field photography. CTXYSA must approve the certified on-field photographer prior to each event and will provide a Media Pass for that individual in addition to the required AAU certification.

### **Video Staff**

Any video staff must be approved by CTXYSA ahead of time, regardless of whether they require field access or not. Any videographer wanting field access must have a current AAU Non-Athlete membership and be league certified and follow the same rules as a photographer concerning allowed access areas.

### **Medical Staff:**



All Medical Staff must have current AAU Non-Athlete membership and be league certified to be on the field during games. CTXYSA will approve Medical Staff for practice and games and provide a CTXYSA Medical Staff Badge in addition to the required AAU certification.

**Flag Academy Staff:**

Flag Academy Staff will be required to obtain AAU Non-Athlete membership & USA Football Certification

## **PRACTICES AND GAMES**

**Practices:**

Our practices are typically held at centrally located fields in Killeen or Copperas Cove. It is important for every athlete to attend every practice. If an athlete misses a practice, the whole team misses an opportunity to further their skills and team concept since they must function as a unit. If the athlete must miss practice, please contact the Team Manager and Head Coach as soon as possible.

2025 practices are scheduled for Monday, Wednesday, and Thursday (6-8 pm) from June until we start to lose daylight and practices will be 6-7:30. Once Daylight Savings Time happens in November, practices will be moved to a location with lighted fields. Parents/Guardians are encouraged to watch practices; however, it is important that Parent/Guardians leave the coaching to the coaches and keep from sideline coaching or going onto the practice field. Parent/Guardians must stay for the entire practice, please remember the coaches are volunteers and there is no reason why a volunteer should have to stay 30 minutes after practice to wait for a Parent/Guardian to pick their child up. If a child is injured during practice and a Parent/Guardian is not present, CTXYSA will make the medical decision in the best interest of the child.

**Practice Attire:**

Football - Athletes are responsible for obtaining football cleats, mouthpiece and practice pants, there is no color or style preference - just make sure they are the proper fit. Athletes must be in the proper practice attire to participate.

Cheer – Athletes should wear the proper attire to practice. Athletic shoes must be worn to practice, no open toe shoes, or heeled shoes. No jewelry will be worn to include necklaces, rings, and earrings or bracelets. Glasses need to have a sports strap to ensure safety.

**Home Games:**

Home games are usually held at Ellison High School, 909 E Elms Rd, Killeen, TX 76542. If another field must be used, that information will be shared and posted. Please show respect for the school property and rules. Please do your part to always keep the field and surrounding area clean. Using district facilities is a privilege and violating our agreement could result in loss of use.

**Game Day Requirements:**

All athletes are expected to attend ALL games and be prepared with proper equipment. The organization will travel for Out-of-Town games and will for most part, except for playoffs, travel together. All athletes are required to arrive at the games *at least* 1 hour prior to their scheduled game time. Athletes must be present for warm-ups and pregame certification, failure to certify prior to a game could result in not being able to play. If an athlete must miss a game, please contact the Team Manager and Head Coach immediately.

CTXYSA fans sit on the designated side of the field or bleachers and the opponents will sit on the opposite side of the field or bleachers depending on what is available.

Fans are encouraged to cheer loudly and often in a manner that is appropriate for youth sports and motivating for our young athletes. Learn Our Chiefs Chant and BE LOUD start to finish!

**Hydration:**

Staying hydrated is essential before practices or competition. Maintaining optimal hydration is an around-the-clock job and should be a priority for every athlete. Encourage your athlete to drink often throughout the day, even if they don't feel thirsty or aren't playing football. Water and sports drinks are good choices. Please encourage your athlete to avoid sodas and juices due to high sugar content. **We recommend that no participants consume any type of energy drinks before, during or after practice or games.**

### **Weather Policy:**

We will do our best to inform Parent/Guardians at least one hour prior to practice if it is canceled due to weather. If you have heard nothing through our Sports Engine Team Chats or Facebook, please come to practice as scheduled. Football games are only cancelled if lightning strikes in proximity; however, AAU, game officials or Killeen ISD are the only individuals who can cancel a scheduled game due to weather.

## **MISCELLANEOUS**

### **Special Events**

#### **Patriot Day Game:**

Whenever possible, the home game closest to September 11<sup>th</sup> will be our Patriot Day game. We will pay special tribute to those First Responders and Military who serve our community.

#### **Homecoming Game:**

This is a voluntary fundraiser event where the top fundraisers in each age group will be the Homecoming Court for their age group. The game will be held either the second to last or last home game of the season and fundraiser initiated a month out. The court will be recognized on the field at halftime of their games.

#### **Athlete Appreciation Game:**

The Athlete Appreciation Game will be the last home game of the season. This game is meant to celebrate all of our athletes, Cheer and Football, with bags filled with donated items supplied by each team. We will also recognize those athletes moving up to the next age group the following year, as they progress through the ranks of youth football. Athletes will be escorted by their Parent/Guardian(s) or guardians on the field. Banners, Mums, and other typical Homecoming type items are part of this event as well. Team Managers will coordinate player gift bags. Be sure to invite your friends and relatives as we recognize our athletes.

#### **End of Year Awards Ceremony:**

The finale to our season is our Awards Ceremony. This is an afternoon of recognition and fun for our athletes. There will be modest food, drinks, and desserts but the main purpose is to acknowledge our athletes and others who made the season possible. Volunteers will be needed for this event and requests will be sent out well ahead of time. The event is free for certified athletes and non-athletes and children under the age of 5 but there will be tickets sold for all other attendees.

### **Pictures:**

We understand the having memories of your child's youth activities is important and do our best to accommodate within the season's schedule. At a minimum CTXYSA will take team/organization pictures. Individuals can take pictures any time and with the photographer of their choice.

**Lost & Found:** We do our best to maintain a lost and found but please pick-up after yourself and remind your athlete to make sure they have all their belongings at the end of practices and games.

## **ISSUES or COMPLAINTS**

Issues or complaints should first be discussed with the Team Managers to try to arrive at a solution. Under no circumstances is a Parent/Guardian approaching a coach with a complaint or issue during practice or on game day acceptable. Please schedule a time to discuss the issue with the Head Coach after talking to the Team Manager, prior to or after practice. All issues that may arise must be addressed with the Team Manager and Head Coach first. Anything that cannot be resolved at the team level will be brought to the Chain of Communication; Football Director / Cheer Director, Athletic Director, and then it will be brought to the Assistant Director. *No disputes elevated beyond team level will be discussed one on one, there will always be an additional board member present.*

***Emails or Phone Calls to Asst Director or Director will be redirected to the Head Coach for resolution.***

***24 HOUR RULE:*** *Please allow 24 Hours after a game to address any issues with a Coach or Team Manager. Emotions are escalated immediately following competition and it is in the best interest of everyone to allow time to calm down and address issues properly.*

*Proprietary & Confidential Statement: This document and the information disclosed within, including the document structure and contents, are confidential and the proprietary property of CTXYSA and are protected by copyright and other proprietary rights. Any disclosure to a third party in whole or in part in any manner is expressly prohibited without the prior written permission of CTXYSA.*



## APPENDIX A:



### 2025 CTXYSA PARENT/GUARDIAN CODE OF CONDUCT

*I have read and agree to adhere to ALL components in this document of my own free will as a participant in CTXYSA.*

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- 1)** I understand that there will be ***NO REFUNDS*** for any reason to include registration deposits or fees, donations, sponsorships, or funds raised for CTXYSA. I understand that CTXYSA is a Non-Profit Organization and relies on Registration Fees, Donations, Sponsors and Fundraisers to provide the best and safest environment for my child. *I also understand that no uniforms will be issued until registration fees are paid in full and mandatory fundraiser obligation is met. Paid Registration Fees only guarantee that my child will have a roster spot and be coached to learn football/cheer, fees are not specifically for uniforms or trophies/awards.*
- 2)** *\* I agree to participate in person or through the "Buy-Out" Option in ONE MANDATORY Fundraisers for the 2024 Season. I understand that failure to participate or pay the "Buy-Out" Option (\$100) in the MANDATORY Fundraiser may result in my child not receiving their uniform, any Awards/Trophies or being allowed to participate in future events. I agree to, whenever possible, support any volunteer fundraisers or organized team events.*
- 3)** In case of emergency I give permission to CTXYSA, and anyone affiliated with our organization to order treatment for my child, including any necessary medical treatment and X-rays. I also give CTXYSA permission to disclose medical information to medical personnel. Furthermore, I understand any cost involved is my responsibility. I understand that CTXYSA does NOT provide any medical or other insurance protection or benefits for anyone. CTXYSA will not disclose any of your nonpublic personal, medical or financial information except as required or permitted by law.
- 4)** I, understand I am to conduct myself in a civil and respectable manner at all league & CTXYSA sponsored events. Failure to do so will result in disciplinary actions including fees, fines, and expulsion. I understand that this conduct will also result in my children being removed if deemed necessary by the CTXYSA Board. I understand that any fines that I incur through inappropriate behavior as specified by TYFA or TXAAUYFL are my responsibility to pay. I understand anyone that may accompany myself, or my child to any CTXYSA or league sponsored events or functions, will be held to these standards and I will be held accountable for their actions.
- 5)** I understand there is a 24-Hour Cool Down period after games before contacting staff and that any complaints, comments, or concerns should be addressed to team managers; the chain of communication should be used if a conclusion is not to my satisfaction. ***I will not use public social media or team chats / events to vent frustrations directed at CTXYSA personnel, doing so may result in removal of myself and my athlete(s) from the organization.***
- 6)** I understand that the consumption of alcohol, use of illegal drugs, and tobacco products (to include vaping) are strictly prohibited on the property of Killeen Independent School District (KISD) and at TYFA, TXAAUYFL or CTXYSA events except in designated areas.

*I have carefully read and fully understand this release and its contents entirely. I fully accept that there are risks involved in sports and accidents and/or injuries may occur. I agree to accept any and all risks of injuries, accidents, or even to include death. I will not hold the CTXYSA Organization or its affiliates liable. I am aware that this is a release of liability and a contract between the CTX Chiefs Youth Sports Association and the parent/guardian completing this registration process. If I do not understand something I have asked all questions to clarify any misunderstanding that I may have and I agree to his of my own free will and agree to abide by these rules and regulations.*



## APPENDIX B:

# 2025 CTXYSA PARTICIPATION AGREEMENT



**Conduct:** I agree to adhere to the rules, policies and procedures of AAU, TXAAUYFL, TYFA and the CTX Chiefs Youth Sports Association (CTXYSA), and I agree that my status and that of my child's can be terminated with or without cause, and with or without notice, at any time by AAU, TXAAUYFL, TYFA or the CTXYSA.

- I understand that the consumption of alcohol, use of tobacco products (including vaping), illegal drugs, profanity or inappropriate gestures is strictly prohibited at AAU, TXAAUYFL, TYFA or the CTXYSA events and activities.

- I agree not to defame or slander AAU, TXAAUYFL, TYFA or the CTXYSA or any of its members or do anything that may cause damage to AAU, TXAAUYFL, TYFA or the CTXYSA's image or identity, *to include social media posts.*

**Deposits/Payments:** I understand that any and all payments, donations or contributions made to CTXYSA are **100% Non-Refundable**. I also understand no uniforms will be issued until registration fees are paid in full and mandatory fundraiser obligations met. *Paid Registration Fees only guarantee my child a roster spot and to be coached to learn the sport of football/cheer, fees are not a direct purchase of uniforms or trophies/awards.*

**MANDATORY FUNDRAISER:** I understand that there will be **1 Mandatory Fundraiser** for the 2025 Season. Although the ***fundraiser is mandatory*** and participation strongly encouraged, there is a \$100 Buy-Out Option. *Failure to participate in and raise the minimum of \$100 or pay the buy-out for the **Mandatory Fundraiser** may result in your child not receiving their uniform or being ineligible for AAU, TXAAUYFL, TYFA or the CTXYSA Awards to include participation in future events.*

**Tournament Fees & Participation:** I understand there are costs associated with pre- and post-season tournaments that may require additional fundraisers throughout the year to generate the necessary funds to cover some or all associated fees, travel, and lodging. Failure to participate will require me to pay out of pocket or not allow my athlete to attend the tournament. Participation in these tournaments is optional but highly encouraged in order to maintain team integrity and provide the best experience and opportunity for all.

**Insurance:** I understand that CTXYSA does not provide any medical or accident insurance coverage for my child. I assume all risks and hazards incidental to such participation. TYFA & AAU Insurance coverages are subject to approval from the provider and must be filed through the league insurance portal.



**Medical Treatment:** In the event of an injury to my child, I hereby grant authority to a qualified physician to render such medical treatment as said physician deems necessary under the circumstances and medical decisions will be made in the best interest of my child in my absence.

**Equipment Liability/Responsibility:** I understand that I am responsible for the return of all equipment issued to my child by CTXYSA when requested and that I am financially responsible for any costs for excessive damage or loss of said equipment. I understand that if I do not return or pay for the equipment that punitive or legal processes may be initiated until I resolve the situation.

**Image Release:** I do hereby grant AAU, TXAAUYFL TYFA, & CTXYSA the unrestricted right and permission, free from approval or review, to use my child's likeness in any and all media now or hereafter known, including but not limited to, pictures and videos of which my child may be included intact or in part for promotion or other commercial use.

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*I understand that all sports are potentially dangerous and may result in serious injury or even death. I will not hold CTXYSA and all of its agents liable for any and all injuries that my child may sustain during his/her involvement with the organization. I also understand that the equipment provided does not prevent injury or death, it only aids in the prevention of injury or death. I further agree to hold the CTXYSA organization and its affiliates free and harmless from any lost, liability, damage, cost or expense that is caused by any physical injury or damage or loss to property that I may sustain while participating/attending in any activities.*

*I agree to indemnify and hold harmless, AAU, TYFA, and CTXYSA, all of its agents, employees or any other person against loss or expense including attorney's fees, by reason of the liability imposed by law upon AAU, TYFA and CTXYSA, except in cases of AAU, TYFA or CTXYSA's sole negligence. AAU, TYFA, KCCYSA and myself (hereafter referred to as the Parties) agree that if any dispute, claim or controversy ("dispute") arises between us, we agree that we will first attempt to resolve the dispute by mediation. If mediation fails to resolve the dispute, the parties agree that any and all claims, controversies or disputes arising shall be settled by binding arbitration. Further, the venue for the arbitration proceeding shall be in the city of the CTXYSA or another location when it involves AAU or TYFA. The parties hereto also agree that any award tendered by the arbitrator may be entered as a judgment in any court in Texas as enforceable as an order of said court and the parties hereby submit to the venue and jurisdiction of that court for purposes of enforcement of any arbitration award. The fees for both mediation and arbitration will be borne equally by the parties.*



## APPENDIX C



# 2025 CTXYSA VOLUNTEER CODE OF CONDUCT

*Youth sports programs play an important role in promoting physical, social and emotional development of children. Parents, volunteers and officials need to encourage youth athletes to embrace the values of respect, hard-work, dedication, discipline, good sportsmanship and teamwork. Moreover, adults involved in youth sports should model these values and lead by example by demonstrating fairness, integrity, and self-control.*

**I therefore pledge to be responsible for my words and actions while attending and/or volunteering in any CTXYSA activity and shall conform my behavior to the following Code of Conduct:**

**I understand** that my role as a CTXYSA Volunteer extends beyond just being a coach/team manager and I am required to support organizational activities to include fundraisers, team building functions and game day activities. *Failure to support events and assist with game day set-up or tear-down/clean-up at home games during the season will mean I am no longer allowed to serve as a certified volunteer in CTXYSA.*

- **I Will Not**, nor allow others to, *represent negatively or bring negative attention to the organization thru participation in social media, to include local social media forums, internet broadcasts, or other public media outlets. The CTXYSA Executive Board reserves the right to remove any volunteer in violation of this rule without warning.* **I will** and expect others to present a positive image in actions and appearances at all CTXYSA activities. CTXYSA operates as an organization and not individual teams operating independent of each other in representing our community and Central Texas.
- **I understand** that the Head Coach is ultimately responsible for their volunteers, athletes, and parents. The Head Coach and Team Manager are to be the primary communicators with parents. *24-Hour Rule is in effect after each game, scrimmage, or tournament.*
- **I will**, and expect others to, always put the best interest of the TEAM ahead of any personal agenda or motivations. Coaches will work together for the best interest of the team and organization. ALL Coaches are expected to complete required USA Football and any other mandated training as well as take the initiative to continually learn and adapt with changes in the strategies, techniques, and culture associated with the game of football.
- **I will**, and expect others to, be prepared and on time for all CTXYSA events, practices and games.
- **I will**, and expect others to, treat any volunteer, parent, player, participant, official or any other attendee with respect regardless of race, creed, color, national origin, sex, sexual orientation or ability.
- **I will not**, nor allow others to, engage in any behavior which would endanger the health, safety or well-being of any volunteer, parent, player, participant, official or any other attendee.
- **I will not**, nor allow others to, engage in unsportsmanlike conduct with any volunteer, parent, player, participant, official or any other attendee. To include the following: use of profanity, verbal or physical threats or abuse, and any action detrimental to the spirit of the game of youth football.
- **I will not**, nor allow others to, use drugs or alcohol while at a CTXYSA activity and will not attend, volunteer or participate in a CTXYSA activity while under the influence of drugs or alcohol.
- **I will** additionally be expected to know and follow all league Rules & Regulations and be solely responsible for any disciplinary action disseminated by TYFA, TXAAUYFL, or other official entity for violations.

*I agree that if I fail to follow the above rules while attending or volunteering at any CTXYSA activity, I will be subject to disciplinary action, including but not limited to the following:*

Verbal or Written warning from CTXYSA Director, Assistant Director, TYFA or AAU Director or Football Director. Suspension from all CTXYSA activities with a derogatory actions' report/hold forwarded to TYFA or TXAAUYFL.

## APPENDIX D



CTX CHIEFS  
YOUTH SPORTS ASSOCIATION (CTXYSA)  
“AAHHH – CHIEFS – CHIEFS – CHIEFS”



Dear Prospective 2025 CTX Chiefs Supporter

Every year, we reach out to local businesses and individuals to sponsor our organization. Sponsoring our 501c3 youth organization is not only tax deductible but a great way to get involved with the community; it's also an amazing form of marketing for your business. Our team has more than 300 participants and 80 volunteers and we will play against sixteen teams between Waco and the Rio Grande Valley this year as we participate in both TXAAUYFL and TYFA leagues. That means your business will have branding in front of hundreds of people and generate impressions in the Central Texas area. We offer several levels of sponsorship to fit any business' marketing budget, including opportunities to be recognized on our livestreaming events.

Unfortunately, in order to provide the safest and best experience possible, football and cheerleading are expensive and not all of the families in our organization can afford the cost. We ask for sponsorship to help subsidize the cost of equipment, facilities, uniforms, and scholarships for players who can't afford to play. We understand that you have several choices when considering different marketing and community outreach opportunities, but we truly believe that this is a great fit. If you want something a little more customized in return for your sponsorship, we are very open to your ideas.

I know that our community partners do a great job of improving opportunities for the youth, and we thank you for your continued support. You are making an impact on so many families and the future of our area. If you have any questions, please contact us at [director@kccasa.org](mailto:director@kccasa.org).

Thank you,

CTX Chiefs Youth Sports Association

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### **PROUD SPONSOR OF THE CTX CHIEFS YOUTH SPORTS ASSOCIATION (CTXYSA)**

Business/Individual Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Web Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Sponsorship Level: (please check one)    ☐ 1 Star   ☐ 2 Star   ☐ 3 Star   ☐ 4 Star   ☐ 5 Star

☒ Deputy Command Sponsorship

☒ Command Sponsorship

Donation Amount: \_\_\_\_\_

Please make check payable to KCCYSA

“AAHHH – CHIEFS – CHIEFS – CHIEFS!!!”



CTX CHIEFS  
YOUTH SPORTS ASSOCIATION (CTXYSA)  
“AAHHH – CHIEFS – CHIEFS – CHIEFS”



## 2025 CTXYSA Sponsorship Packages

### One Star (\$100)

- Your company name will appear on our web site at [www.ctxchiefs.org](http://www.ctxchiefs.org) with a hyperlink to your company's web site.

### Two Star (\$300)

- **All** the privileges of the **One-Star Package** as well as:
- Your company's logo and/or name will appear in our annual player program.

### Three Star (\$500)

- **All** the privileges of the **Two-Star Package** as well as:
- Your business will be recognized on a banner or sign which will be displayed at each home game played at our athletic field.
- Your company will be given a sponsorship plaque thanking you for your support.

### Four Star (\$1000)

- **All** the privileges of the **Three-Star Package** as well as:
- Your company is allowed to distribute promotional material at our home games.
- Your company will be promoted on our social media
- You will be invited to attend our End of Season Award Ceremony.

### Five Star (Above \$1500)

- **All** the privileges of the **Four-Star Package** as well as:
- Your company will receive special recognition and set up information booths at all KCCYSA events.
- Your company promoted during four livestreamed events.

### Deputy Command Sponsorship (\$2500)

- **All** the privileges of the **Five-Star Package** as well as:
- Your company logo will be placed on athlete practice shirts or shorts.
- Your company promoted during all livestreamed events.

### Command Sponsorship (\$5000 or more)

- **All** the privileges of the **Five Star Package** as well as:
- Your company logo will be placed on jerseys of one team and all volunteer apparel.

***“AAHHH – CHIEFS – CHIEFS – CHIEFS”***

***JOIN THE TRIBE!***



## APPENDIX E



**CTX CHIEFS**  
YOUTH SPORTS ASSOCIATION (CTXYSA)  
[www.ctxchiefs.org](http://www.ctxchiefs.org)  
[www.facebook.com/CTXChiefs](https://www.facebook.com/CTXChiefs)



15 June 2024

### **CTXYSA EXTREME WEATHER GUIDELINES**

***\* CTXYSA Directors can enforce restrictions or precautions at any time due to weather conditions to ensure the safety of our athletes and families.***

1. Organization Directors have the responsibility for ensuring compliance with these guidelines by all coaches, team managers, and members.
2. Inclement Weather: CTXYSA Organizations will make every effort to cancel or adjust scheduled events at least 1 Hour prior to the designated start time. Weather forecasts calling for rain or storms must be evaluated with current weather conditions and not taken at face value when making decisions. There are different weather conditions for football and cheer that can impact their event.
3. Rain: If it is raining periodically or lightly, practice will continue. Heavy continuous rain during or prior to practice making fields unsafe will result in practice being canceled. We must remember we are tenants utilizing school or city property and cannot do things that damage the property. Games can only be cancelled/postponed by the school district, TXAAUYFL, TYFA or officials (if already started). We will play in the rain, wind, snow, ice, cold, heat, and whatever else Mother Nature throws at us.
4. Lightning: Directors and other staff utilize a weather app to determine how close lightning is to the practice area. If it's within five miles, practice is canceled, and everyone instructed to leave the field as soon as possible. Resumption of the event requires no additional lightning within 30 minutes.
5. Tornado Threats: Watch means conditions could be conducive to development of tornados. Warning means a tornado or atmospheric rotation is present in the area. Watch = Make a safety call based on current conditions and be alert for changes. Warning = CANCEL and seek shelter immediately.
6. Heat Index: Use of weather app encouraged

Heat Index		
Less Than 100	Mandatory Water Breaks Every 20 Minutes	Unlimited Access to Drinking Water at All Times
101 – 110 *Practice Limited to no more than 2 hrs	* Mandatory Water Breaks Every 20 Minutes * Utilization of Natural / Artificial Shade for Water Breaks	* Unlimited Access to Drinking Water at All Times * Helmets & Shoulder Pads – NO FULL SPEED DRILLS
111 – 115 *Practice Limited to no more than 1.5 hrs	* Mandatory Water Breaks Every 20 Minutes * Utilization of Natural / Artificial Shade for Water Breaks	* Unlimited Access to Drinking Water at All Times * Helmets ONLY
<b>Greater than 115</b>	<b>NO PRACTICE</b>	<b>NO PRACTICE</b>

\* Additional heat precautions may be taken by individual teams; these are the minimum requirements.